Terms and Conditions

- 1. We are "4A Trades" which is a trading name of 4A Ventures Limited and 4S Ventures Limited of The Storage, Great Harwood BB6 7UA (4A Ventures Ltd will collect payments on its behalf).
- 2. "The Client" is the person or firm instructing us. Instructions can be given either verbally, in writing or by actions. All those working for the client are entitled to give and receive instructions on behalf of the client.
- 3. Agreement: We will use our best efforts to provide a full estimating service to the client at the pre-agreed fees determined and emailed to the client prior to works commencing. Specific Confirmation will not be required before a contract is formed.
- 4. The estimate will differ depending on the job type and will use a mixture of commercial pricing models, BQ Pricing or any other method of providing a market price for the works requested. It is not normally the case that we will provide more detailed breakdowns than those initially provided but if detailed breakdowns are required then we will charge our standard rates.
- 5. This agreement is strictly private and confidential, and its details must not be disclosed to any party under any circumstances.
- 6. We further agree to provide a Promotion Service and if we provide the Contact/Lead from our client list or from our Sales Departments then an additional 1% will be payable if the client wins the contract.

- 7. The Client further agrees to pay for subsequent contracts for the same client on the same basis as before even if rates are adjusted upwards or downwards by agreed percentage.
- 8. This contract lasts in perpetuity regarding any priced work. However, there is no requirement for the Client to use our services on any occasion.
- 9. Any verbal agreements or warranties and override any terms and conditions provided by the client unless those terms and conditions are specifically agreed to in writing by us with a director witnesses signature.
- 10. CIS, Retention or MCD is not applicable to our contracts and must not be applied to any invoice.
- 11. All paperwork, forms, schedules produced by us remain our property and must not be shown replicated or reproduced in any way except for the jobs that we have priced.
- 12. We have the right to assign any contract to others at any time. We are entitled to suspend work at any time without notice. We can assign any debts whether disputed or not to any third party whether overdue or not.
- 13. If the Client is a Limited Company, then the Directors will be responsible for payment if the company is unable to do so for any reason.
- 14. If "Other Services" are required by the Client, they will be charged at the following rates unless separately agreed in writing. (All Exc Vat)

Grade	Experience /	Hourly
	Academics	Rate
Assistant	2 Years plus BSc	£29
Site	5 Years' Plus BSc	£39
Senior	10 Years' Plus BSc	£69
Commercial M	20 Years' plus BSc	£99
Senior MC	30 Years' plus BSc	£175

- 15. We are not liable for any of the work that we produce in terms of HSE Compliance, Profitability, Quality and will simply do our best to price works according to current market conditions and perceived risks. We do this without any liability. We recommend that the client carries out detailed credit checks and obtains references from clients and firmly considers all risks prior to starting a contract or before agreeing credit terms.
- 16. Payments not made within 7 days of invoice issue will automatically attract a late penalty payment of £75 per day to cover administrative costs and finance costs.
- 17. In the event of any dispute either party has the right to appoint an independent Quantity Surveyor to act as intermediary and their ruling will be respected by both parties.

